1. Online Application Process for New Connection.

Your step by step guide for getting a new electric connection for your premises, just follow these three step approach which covers the entire process of filling the application and submission.

Step1:Filling up APPLICATION Form:

Fill up this simple form to get started with the application process. Keep the documents (in PDF format) photo (in JPG/JPEG format) and Signature (PDF format) ready for uploading.

Tips for filling and submitting the Online Application Form:

- Select Permanent connection from available options.
- Name of the applicant should be in BLOCK LETTERS.
- Power Supply address is the detailed address of premises where Electric Supply is to be provided.
- The billing address details to be furnished only if the electricity bills are to be delivered at different premises in Mumbai other than power supply address.
- The name and address of landlord tobe furnished if the premise is not owned by the applicant.
- While filling in Power Supply address details, first select PIN Code, then Area and Road.
- The fields marked as * are mandatory fields to be filled up to complete the application.
- Details of load to be furnished by giving wattage of individual appliances in the given format.
- In case of more number of appliances, enter only Total load (KW) in the Application.
- Contract Demand is system calculated based on applied load and can be changed by the applicant as per his/her requirement.
- The total amount of Processing Fee, Connection Fee and Security Deposit Amount appears in the online application from when total load required and Purpose of supply is entered by the applicant.
- UploadPhotoandSignatureatappropriateplaceshownontheonlineapplication form.
- Application to be submitted only after installation / Wiring is completed in all respect and Test Report is ready. The Test Report number should be entered in the application form. This Test report shall be collected at the time of meter installation.
- After filling all the mandatory fields generate OTP and update OTP code received through SMS and validate

Agree "YES" to the conditions of supply and submit the Application and Confirm.

Step2:**Upload Required Documents:**

*After submission of online application, new page appears with Brows and Upload tabs. Brows the necessary scanned document and then upload the documents one by one. Message appears on uploading the document.
*Only one copy of each document type has tobe uploaded at a time.
*Scanned documents should be in pdf format.
*Size of pdf document must be less than1MB.
Note: Applicant will be required to upload two self-attested documents (1document each from list A and B).

(A) Occupancy Proof. (Any one)**:** 1. Rent receipt. 2. Ration card.3. Sale Agreement. 4. Allotment Letter. 5. Certified copy of title deed. 6. Certified copy of registered conveyance deed. 7. Lease agreement ((first two pages and last two pages in single pdf file) along with no objection certificate and proof of ownership of landlord.
(B) Identity Proof. (Any one)**:** 1. Voters ID card. 2. Driving License. 3. Pan card. 4. Pass port. 5. Bank Passbook with Photo. 6. Aadhar Card.7. Authorization letter in case of Firm/ Company.

STEP3: **Online Payment of Fees:**

After uploading the necessary documents, Applicant needs to make the online payment by selecting proper mode of payment like card payment (Credit Card/Debit Card) /Net payment (NEFT, RTGS). After making online payment and confirmation of amount, the Receipt of payment is displayed .The applicant can save/print the Receipt and also can take the print of the application. Applicant will get a confirmation SMS of receipt of Fees for Online application for New connection with Application number.

In case of error / system log out while making payment, applicant can go back to payment step by clicking the link "Click for Payment" given at the beginning of the application form and make payment.

After making the payment applicant needs to fill the date and time for site inspection in the online application form. Site inspection is carried out as per the date and time selected by the applicant.

Completed Online Applications are verified and registered in our system with Application ID and this Rec id is intimated to the Applicant through SMS to track the application.

Referances

The list of Customer Care Departments:

WARD NAME	WARD ADDRESS	WARD PHONE NUMBER
A (South)	ElectricHouse,1stFloor,Colaba,Mumbai-400001	022-22799406 / 8657906861
B (South)	GrdFloor,BESTBhavan,BESTMarg,Colaba, Mumbai-400001	022-22799541 / 8657906862
C (South)	VidyutBldg.,3rdFloor,Opp.G.T.Hospital, Pathakwadi, Mumbai-400002	8657906864 / 8097584862
D(South)	New Administrative Bldg,3rd Flr,Tardeo Complex,NrNavjeevanSociety,RS.Nimkar Marg,Tardeo,Mum-400008	022-23026711 / 7208836092
E (North)	2ndfloor,PrintingPressBuilding, Mumbai Central Depot, MorlandRoad,Mumbai -400008	7208836177
F/N (North)	NewAncilliaryBldg.,WadalaBusDepot,6th Floor, Opp. Ambedkar College, Wadala, Mumbai-400031	8657906869
F/S(North)	NewAncilliaryBldg.,WadalaBusDepot,3rd Floor, Opp. Ambedkar College, Wadala, Mumbai-400031	022-24190733 / 022-24190744
G/N (North)	TransportationEngineeringBldg.,2ndFloor, Tilak Road, Dadar, Mumbai-400014	8657906871 / 9930902483
G/S(North)	NewAncilliaryBldg.,WadalaBusDepot,4th Floor, Opp. Ambedkar College, Wadala, Mumbai-400031	022-24190728 / 022-24190703
SIMHA Dept.	NewAncilliaryBldg.,WadalaBusDepot,5th Floor, Opp. Ambedkar College, Wadala, Mumbai-400031	8828871648 / 8291924116

*You can also search respective Customer Care Department through the search option (By providing nearby consumer no.) provided at our On-line Application for New Connection website.

Information of Registration fee/ Connection Fee/ Security Deposit

REQUISITION REGISTRION FEES CHART		
Sr.No.	Type of Consumer	Amount in (Rs.)
1	L.T. Single phase supply	90.00
2	L.T. Three phase supply	145.00
3	H.T. Supply	375.00
4	Roof top Solar Supply LT Consumers having Sanctioned Load/Contract Demand upto 20 kW or part thereof	500.00
	Additional charges above20kW for every 20 kW or part thereof	100.00
5	Roof top Solar Supply HT Consumers	5000.00

CONNECTION FEES CHART		
Sr.No.	Supply voltage and load details	Amount in (Rs.)
1	L.T. Supply single phase upto 5KW load	2450.00
2	L.T. Supply single phase above 5KW and upto 10 KW load	2450.00
3	L.T. Supply three phase upto 20 KW load	3750.00
4	L.T. Supply three phase above 20 KW and upto 50 KW load	8100.00
5	L.T. Supply three phase above 50 KW and upto 100 KW load	14850.00
6	L.T. Supply three phase above 100 KW and upto 160 KW load	14850.00
7	L.T. Supply three phase above 160 KW load	306950.00
8	H.T. Supply upto 500 KVA load	435000.00
9	H.T. Supply above 500 KVA load	501500.00
10	Provision of Dedicated Distribution facility for Power Supply to HT Consumer	At Actual
11	Temporary connection (L.T or H.T)	At Actual
12	Charges for non regular service such as Fire Fighting or Temporary Connection (L.T or H.T)	At Actual
13	Alternate Fire Fighting Connection (single phase or Three phase)	At Actual
14	Connection fees for Temporary connection (Religious like Ganpati / Navratri Festival)	
	a) If service cable not available	At actual
	b) If Service cable available i) Single phase	150.00
	ii) Three phase	200.00

SECURITY DEPOSIT FEES CHART		
Sr.No.	**Class of Premises and load**	
1	Residential Consumers per KW of load or part thereof	200.00
2	Commercial Consumers per KW of load or part thereof	500.00
3	Industrial Consumers per KW of load or part thereof	500.00
4	Temporary supply for Religious Festival (Per KW/Per Day)	20.00

Meter Deposit Charges for Temporary Meter:		
Sr.No.	**Meter Type**	
1	Single Phase	3500.00
2	Three Phase	4700.00
3	Three Phase CT Meter	10500.00
4	Single Phase (Smart Meter)	4750.00
5	Three Phase (Smart Meter)	7300.00
6	Three phase C.T Operated (Smart meter)	11700.00
6	H.T.Meter AMR meter with communication facility	18900.00

For New Connection cases the charges such as Registration Fee, connection Fee & Security Deposit appears on Online Application form upon updating supply voltage, Purpose of supply and total load.

ApplicantshouldretaintheApplicationNumber.Applicantcantrackthestatus of application process on our Website www.bestundertaking.com by entering the application number.